

United Services (Portsmouth) Cricket Club

Self Declaration Form

CONFIDENTIAL when completed

Part B

The England and Wales Cricket Board (ECB) and affiliated cricketing organisations, including this Cricket Club, aim to promote equality of opportunity for all persons and welcome participation from a wide range of individuals, including those with prior criminal records. The membership/voluntary position for which you have applied is an exempted occupation for the purposes of the Rehabilitation of Offenders Act 1974 (as amended by the Rehabilitation of Offenders Act 1975). All spent and unspent convictions must be declared. Having an unspent conviction will not necessarily impede your involvement with Cricket: this will depend on the circumstances and background to your offence. If you fail to disclose an offence and the ECB or any affiliated organisation is later informed of any undisclosed criminal matter, you may be subject to disciplinary action. Evaluation of information is based on strict confidentiality and discretion.

1. Have you ever been convicted of any criminal offences or accepted any reprimands or cautions or Police warnings? *(Note offences such as parking violations/speeding are civil offences)*

If yes, please supply details of any criminal convictions:

2. Are you a person known to any Social Services department as being an actual or potential risk to Children or Young People?

If yes, please supply details:

3. Have you ever had a disciplinary sanction (from any sports or other organisation's governing body) relating to child abuse?

If yes, please supply details:

I understand that it is necessary for me to declare any information requested and that the membership/voluntary position for which I have applied may involve access to Children, Young People and/or Vulnerable Adults. I hereby give my consent to the ECB for it to conduct a Criminal Records Bureau (CRB) check if so required. The ECB Child Protection Manager may be informed of disclosed information.

I also agree to abide by the Club's Code of Conduct when I am involved with any Young Player under the terms of the Club's Child Protection Policy.

Name: _____ Date of Birth: _____

Signature: _____ Date: _____

Please return this completed form to the club's Welfare Officer

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Part A

If you need more space to enter your details, or wish to give additional information, please use a separate sheet.

PERSONAL DETAILS

Surname: _____

First Name(s): _____

Address: _____

_____ Postcode: _____

E-Mail: _____

Home telephone number: _____

Mobile telephone number: _____

With discretion, may we contact you at work? _____

Work telephone number: _____

Please list any previous clubs that you have played/worked/volunteered for:

1. _____

2. _____

3. _____

4. _____

5. _____

- Providing everyone connected with the club (including parents, children and volunteers) with the opportunity to voice any concerns which they have (about possible suspected child abuse, and/or about poor practice) to the Club Welfare Officer.
- Ensuring that all suspicions, concerns and allegations are taken seriously and dealt with swiftly and appropriately.
- Ensuring that access to confidential information relating to child welfare matters is restricted to the Club Welfare Officer and the appropriate external authorities as specified within ECB Safeguarding and child protection procedures.

Child Welfare Officer Contact Details

Contact details are given in the information pack for parents, printed in newsletters, published on the club notice-board, and Managers/Coaches will also advise children verbally on a periodic basis during the training cycle.

Vetting Checks

All posts which require a vetting check also require the individual to complete a self declaration form at the same time. Vetting Checks are more commonly known as Criminal Record Bureau (CRB) Checks.

Self Declaration forms are held by Colts Managers, blank CRB forms are held by the Club Welfare Officer. Completed CRB forms, countersigned by the Club Welfare Officer, are to be processed by the ECB Child Protection Team at Lord's Cricket Ground. Self Declaration Forms will be processed and held by Club Welfare Officers.

There should always be at least one CRB vetted person present when children are present.

As a minimum the following posts will be CRB checked:

Welfare Officer
 Club Coach
 Coach
 Assistant Coach
 Scorer . Colts teams
 Colts Coordinator
 Age Group Managers
 Club Captain
 Adult Team Captains
 Medical Support . Colts Teams
 Club Development Officer

<p>Club Welfare Officer</p> <p>Martin Leonard 1 Kirby Road Portsmouth PO2 0PG</p> <p>H: 02392 667007 M:07747 012652</p>	<p><i>Important:</i> <i>Unless your ECB CRB clearance is formally logged in the Club CRB Log, you are not CRB cleared as far as the Club is concerned.</i></p>
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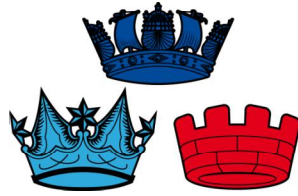
Any other Adult who regularly assists children in a leading role not directly under the supervision of a CRB vetted person.

As a minimum the following posts will require a self declaration form to be completed:

Any adult helper in whatever capacity

Note 1: Any adult who refuses a reasonable request to complete a self declaration form will be reported to the Club Welfare Officer.

Note 2: It is recognised that CRB checks can take a significant time. Until the results of the CRB check are known, no adult will be permitted to assist with children in any way unless that adult has a bone fide connection with the club / particular child, or is well known to a CRB checked member of the club.



United Services (Portsmouth) Cricket Club

Safeguarding Policy Statement

United Services (Portsmouth) Cricket Club (The Club) is committed to ensuring that all Children(*) participating in cricket have a safe and positive experience.

(*The word "Children" means all persons under the age of 18.)

We will do this by:

- Recognising that all Children participating in cricket (regardless of age, gender, race, religion, sexual orientation, ability or disability) have a right to have fun and be protected from harm in a safe environment.
- Ensuring that individuals working within cricket at or for our club provide a safe, positive and fun cricketing experience for children.
- Adopting and implementing the England & Wales Cricket Board (ECB) "*Safe Hands –Cricket's Policy for Safeguarding Children*" and any future versions of the policy.
- Appointing a Club Welfare Officer and ensuring that they attend all current and future training modules required by the ECB & the NSPCC, so that they have the necessary skills to be able to undertake their role effectively.
- Ensuring that all people who work in cricket at or for our club, (such as Staff, Officials, Volunteers, Team Managers, Coaches etc.) understand that the Safe Hands Policy applies to them according to their level of contact with children in Cricket.
- Ensuring that all individuals working within cricket at or for the club are recruited and appointed in accordance with ECB guidelines, including those staff appointed by MOD Agencies..
- Ensuring that all individuals working within cricket at or for the club are provided with support through education and training so that they are aware of and can adhere to good practice and code of conduct guidelines defined by both the ECB, and by the club.
- Ensuring that the name & contact details for the Club Welfare Officer is available
 - as the first point of contact for parents, children & volunteers / staff within the club,
 - as a local source of procedural advice for the club, its committee & its members,
 - as the main point of contact within the club for the ECB County Welfare Officer and the ECB Child Protection Team, and- as the main point of contact within the club for relevant external agencies in connection with child welfare.
- Ensuring that correct and comprehensive reporting procedures exist for raising and managing safeguarding and child protection concerns. Such procedures recognising the responsibility of the statutory agencies and in accordance with pre-defined safeguarding and child protection procedures as defined by the ECB, Statutory agencies and Local Safeguarding Children Board (LSCB) guidelines and policies.